





# Improvement Notice / Rhybuddion Gwella

 Shared Regulatory Services  
Gwasanaethau Rheoliadol a Rennir

The Health Protection (Coronavirus Restrictions) (No. 5) (Wales) Regulations 2020  
(as amended) Schedule 8, paragraph 1

**PREMISES IMPROVEMENT NOTICE**

Reference Number:

1. To Mr Tanveer Khan (Responsible Person)  
Owner.

Premises Big Fish (Name of Premises)

At 100 Wenhlog Road, Rumney, Cardiff, CF3 3EA (Address of Premises)

2. I, an authorised enforcement officer of the Shared Regulatory Service, an enforcement authority for the relevant local authority for the purposes of the above legislation, consider that you are failing to comply with the obligations imposed on the premises by the Regulations by:

(delete as appropriate)

- Failing to take all reasonable measures to ensure that a distance of 2 metres is maintained between any persons on the premises other than 2 members of the same household, or a carer and the person assisted by the carer
- Failing to take all reasonable measures to ensure where persons are required to wait to enter the premises, that a distance of 2 metres is maintained between them other than between 2 members of the same household, or a carer and the person assisted by the carer
- Failing to allow and enable a person who ordinarily works at the premises to isolate for a specified period due to testing positive for coronavirus or having had close contact with somebody who has tested positive, where that person has been required to do so by a notification given by a contact tracer.
- Failing to collect contact information from each person at the premises and retaining it for 21 days for the purpose of providing it to a contact tracer.
- Failing to take reasonable measures to ensure that contact information collected from each person at the premises is correct.
- Failing to provide information to those entering or working at the premises about how to minimise the risk of exposure to coronavirus
- Failing to undertake a specific risk assessment of the risk of exposure to coronavirus at the premises

Updated 12<sup>th</sup> March 2021

- Failing to take any other reasonable measures which limit close face to face interaction and maintain hygiene, such as:
  - changed the layout of premise including the location of furniture and workstations
  - controlled the use of entrances, passageways, stairs and lifts
  - controlled the use of shared facilities such as toilets and kitchens
  - otherwise controlled the use of, or access to, any other part of the premises
  - installed barriers or screen
  - provided or required the use of personal protective equipment
- Failing to take the **specific measures for retail premises** required by Regulation 17A, i.e.
  - a) Measures for controlling entry to the premises and limiting the number of customers on the premises at any one time
  - b) Provision of hand sanitisation products or hand washing facilities for use by customers when they enter and exit the premises
  - c) Measures to sanitise any baskets or trolleys or similar containers provided for use by customers on the premises
  - d) In order to remind customers to maintain a distance of 2 metres between each other and to wear a face covering:-
    - (i) Displaying signs and other visual aids
    - (ii) Making announcements on a regular basis

3. In my opinion, the following measure(s) are necessary and proportionate in order to ensure you comply with the Regulations:

- \* Ensure PPE (face mask) are worn by ALL staff and customer except those that are exempt.
- \* Clear signage in a prominent position at the front of premises to promote the wearing of face coverings.

4. The measure or measures must be taken by...Tuesday...6th...April...2021...  
(not less than 48 hours beginning with the time the notice is issued)

5. If you fail to comply with this premises improvement notice by the date stated, an offence is committed under Regulation 42(3). Further sanctions may be imposed including Fixed Penalty Notice, Closure Notice or proceedings in court.

Signed: ES Green ..... (Authorised Officer)  
 Name in Capitals ELEANOR SOPHIE GREEN Date: 03/04/2021  
 Address: City Hall, Cardiff  
 Telephone: 02920 871123  
 Email: rhys.morgan@cardiff.gov.uk  
 Updated 12<sup>th</sup> March 2021